

# CITY OF LOS ANGELES

CALIFORNIA



Workforce **Development** Board  
City of *Los Angeles*

**Workforce Development Board**  
CHARLES WOO  
CHAIR



ERIC GARCETTI  
MAYOR



**Economic and Workforce  
Development Department**  
CAROLYN M. HULL.  
GENERAL MANAGER

June 9, 2021

Council File Number:  
Council Districts: All  
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The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
Room 303, City Hall

City Council  
c/o City Clerk  
Room 395, City Hall

Attention: Heleen Ramirez, Legislative Coordinator

## **APPROVAL OF THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT'S (EWDD) PROPOSED YEAR 22/PROGRAM YEAR (PY) 2021-22 WORKFORCE DEVELOPMENT BOARD (WDB) ANNUAL PLAN**

### **DEADLINE FOR ACTION**

The General Manager of the Economic and Workforce Development Department (EWDD) and the Chair of the Workforce Development Board (WDB) respectfully submit this transmittal for your review and approval. Approval of this item is requested no later than June 30, 2021, to ensure the uninterrupted provision of services to City residents.

### **BACKGROUND**

On April 15, 2021, the draft Year 22 WDB Annual Plan (Annual Plan) for Program Year (PY) 2021-22 was released for a thirty-day public comment period (April 15, 2021 – May 14, 2021). During this period the Department received public comments through WDB meetings and the EWDD website. In contrast to prior years, no public forums were held due to "Safer at Home" orders.

### **Economic Landscape**

Twelve months after Mayor Garcetti issued his Safer at Home Order in response to the growing threat from the coronavirus pandemic—leading to hundreds of thousands of job losses across the City—and ten months after hundreds of thousands of Americans across the nation took to the streets to protest ongoing racial injustice in this country

following the police killing of George Floyd, this Annual Plan seeks to lay the foundation for the rebuilding of the local economy by leveraging the City's workforce development system to meet the overwhelming magnitude of job losses, business closures, and overall displacement caused by the devastation of the COVID-19 pandemic among the City's underserved communities. The City's vision of utilizing the Workforce Development System (WDS) to increase equity in the local labor market is even more critical since the devastating job losses resulting from the pandemic were largely concentrated among Angelenos with the lowest levels of educational attainment, youth under the age of 24, people of color, and women. This Annual Plan will focus on securing the necessary resources to begin to upskill low-skill workers in industries hardest hit by the pandemic and to provide the necessary support services to support displaced workers.

The plan relies on the strong network of local workforce and education professionals who work across geographical and governmental boundaries to provide resources to displaced workers and who have continued to provide services to Angelenos in the midst of a worldwide pandemic. This plan also builds on the mission of the EWDD to align economic and workforce development to ensure that investments in economic development lead to living-wage employment opportunities for those served by the City's WDS.

Every crisis brings renewed prospects. The City's workforce development system must be ready to take risks on new activities, fully embrace the new economy, and utilize all available technological tools to support those who have not had access to economic opportunity.

## **LONG TERM STRATEGIC GOALS**

**While the strategies listed below were developed prior to the pandemic and resulting economic development crisis, their goals of uplifting the most economically vulnerable populations are now even more fitting.**

The WDS will continue to improve its delivery of workforce services to individuals who lack economic opportunity through the following ten long-term strategic initiatives and specific annual objectives:

1. Reducing homelessness by increasing employment opportunities;
2. Increasing employment opportunities through partnerships with major economic drivers in the region;
3. Increasing access to career pathways through Industry Sector Strategies;
4. Increasing services to targeted high-barrier populations (vulnerable populations) with a geographic focus;
5. Increasing Gender Equity;
6. Increasing employment outcomes for the reentry population;
7. Increasing education and/or employment outcomes for disconnected youth;
8. Increasing the impact of the City's Workforce Development System through the strategic alignment of City and Regional Planning Efforts (Los Angeles Regional Plan, Local Plan, WDS Annual Plan and P3 Strategic Plan);

9. Training Angelenos to participate in the new green economy; and
10. Creating and expanding career ladder opportunities for L.A.'s workforce to fill the demand for early childhood education positions.

## FUNDING RESOURCES

Proposed WDS service strategies, activities, and budget set forth in the Annual Plan are based on funding allocations from various sources—federal, state formula (Adult, Dislocated Worker, Youth, Rapid Response), competitive grants, other workforce allocations, and also projected prior-year carryovers of funds.

### Prior-Year Carryover Funds

Each year the Department develops and presents a report relative to carryover monies (allocated, but unexpended prior-year Workforce Innovation and Opportunity Act (WIOA) and other workforce development-related program funds). For PY 2021-22, the City anticipates a WIOA carryover of \$1.5 million.

### Funding Allocations

On May 14, 2021, the State Employment Development Department announced its WIOA Adult, Dislocated Worker, and Youth Formula allocations to Local Workforce Development Areas. Table 1 below provides PY 2021-22 allocations for WIOA formula funds, including Adult, Dislocated Worker, Youth and Rapid Response funding streams.

The allocations represent a net increase of \$477,105 for the City for PY 2021-22 as compared to PY 2020-21. This increase in the formula allocation is partially offset by an anticipated \$200,000 decrease in WIOA anticipated carryover funds from PY 2020-21. As summarized in the table below, the City projects a total increase of \$277,105 in WIOA formula and carryover funding for PY 2021-22.

**Table 1: Workforce Innovation and Opportunity Act Formula Funding**

	<b>PY 2020-21 WIOA Funds</b>	<b>PY 2021-22 WIOA Funds *</b>	<b>Increase (Decrease)</b>
Adult	13,184,898	12,824,671	(360,227)
Dislocated Worker	8,156,195	8,850,751	694,556
Youth	13,015,456	13,158,232	142,776
Rapid Response	1,053,186	1,053,186	-
Carryover	1,700,000	1,500,000	(200,000)
<b>Total</b>	<b>37,109,735</b>	<b>37,386,840</b>	<b>277,105</b>

*\*PY 2021-22 Rapid Response Funds are estimated. This table does not include other grant funding including other WIOA grants.*

### New Revenues

Critically important programs such as the Los Angeles Regional Initiative for Social Enterprise (LA:RISE), Summer Youth Employment Programs (SYEP), Performance Partnership Pilot (P3), and the various Reentry programs have all been sustained by outside revenues secured by the Department in recent years. In this year's Annual Plan, Mayor Garcetti's Fiscal Year 2021-22 Equity Budget provides critical new investments for high barrier populations most impacted by the novel coronavirus pandemic. As outlined in Table 2 on the next page, the PY 2021-22 Annual Plan

projects nearly \$20.0 million in new funding to support increased services for Angelenos impacted by the pandemic.

### State and Federal Investments in Workforce Development

Not included in this plan are anticipated new investments in workforce development contained in the American Jobs Plan proposed by the Biden Administration's which includes nearly \$100 billion in new workforce development funding to address retraining and targeted funding for vulnerable populations. Additionally, Governor Newsome's May Revise Budget also includes \$1.1 billion in new workforce development investments. New funding is projected to be realized by the fall of 2021.

**Table 2: Anticipated New Revenues**

Program	Funder	Service Providers	Program Oversight / Administration	Total Allocation
Angeleno Corp	General Fund	5,400,000	600,000	6,000,000
Student to Student	General Fund	3,150,000	350,000	3,500,000
CDBG – LA:RISE	USHUD	1,125,000	125,000	1,250,000
CDBG – Childcare	USHUD	4,800,000	657,534	5,457,534
Wildfire NDWG	USDOL	3,240,000	360,000	3,600,000

### **WDS FUNDING RECOMMENDATIONS**

The Annual Plan offers a balanced budget for PY 2021-22. The balanced budget was achieved through modifications to WIOA oversight and administration activities, service providers, and to supporting program activities. The increase in supporting program activities reflects a \$400,000 increase to the WDB Innovation Fund. Table 3 below sets forth EWDD's proposed funding modifications.

**Table 3: Proposed Funding Modifications**

Activity	PY 20-21	PY 21-22	Increase (Decrease)
EWDD Oversight	7,722,900	7,543,065	(179,835)
Rapid Response – Direct Services	742,059	792,059	50,000
Other City Departments	392,118	364,484	(27,634)
Workforce Development Board	1,328,001	1,390,260	62,259
WorkSource Centers	14,368,144	14,368,144	0
YouthSource Centers	9,190,020	9,190,020	0
Other Service Providers	1,284,680	1,284,680	0
Supporting Program Activities	2,081,812	2,454,127	372,315
<b>Total</b>	<b>37,109,734</b>	<b>37,386,840</b>	<b>277,106</b>

Table 4 on the next page represents PY 2021-22 Annual Plan funding, strategies, outcomes and strategic goal highlights, which will provide employment services to Angelenos, among them persons left out of the region's economic recovery – the homeless, disconnected youth, and reentry populations.

**Table 4: Year 22 Annual Plan Funding Highlights**

No.	Funding	Strategy	Outcome	Strategic Goal(s)
1.	\$14,368,144	Fund 16 WorkSource Centers to provide employment training and placement services to high-barrier adults and dislocated workers and employers.	Serve TBD	Strengthen connections with major economic drivers in the region. Target vulnerable populations with a geographic focus.
2.	\$10,474,700	Fund 14 YouthSource Centers (includes LAUSD PSA Counselors)	Serve 7,000	Focus on disconnected youth.
3.	\$24,530,750	Year-Round Youth Employment Program	Serve 20,000	Focus on disconnected youth.
4.	\$5,457,534	Childcare Initiative	Serve 1,000	Target vulnerable populations with a geographic focus.
5.	\$11,109,792	Los Angeles Regional Initiative for Social Enterprise (LA:RISE)	Serve 1470	Address homelessness with more employment opportunities.
6.	\$908,000	LA County – INVEST	240	Focus on the reentry population.
7.	\$401,127	Layoff Aversion	TBD	Strengthen connections with major economic drivers in the region.
8.	\$1,000,000	Youth Equity Fund	TBD	Focus on Disconnected Youth

### STUDENT TO STUDENT PILOT EXPANSION

As noted in Table 2, the Year 22 Annual Plan includes funding recommendations for the proposed Student to Student Pilot Expansion. The proposed project will provide up to 1,000 youth, ages 16-24 with siblings attending Los Angeles Unified School District, with paid work experience tutoring younger students in the same household. The goal of the program is to reduce the achievement gap exacerbated by the coronavirus pandemic by providing additional academic support to youth in areas of the City that were hardest hit by the pandemic. Performance measures for this program will include:

No.	Metric	Goal
1.	Number of Youth Enrolled	1,000
2.	Number of Students Tutored	1,000
3.	Number of Tutoring Hours Provided	75,000
4.	Number of Students Improving Grades by Subject	750
5.	Number of Students with Improved Homework Assignment Completion Rate	750

This program will be administered through the existing Youth Employment Program service providers, including YouthSource Centers and LAUSD. The table below reflects proposed funding allocations by service provider.

**Table 5: Student to Student Pilot Funding Allocations**

No.	Service Provider	Area Planning Commission	Slots	Funding
1	AYE - Central	Central Los Angeles	30	88,500
2	Boyle Heights Tech Center	East Los Angeles	40	118,000
3	Brotherhood Crusade	South Los Angeles	20	59,000
4	CRCD	South Los Angeles	40	118,000
5	El Proyecto - Sun Valley	South San Fernando Valley North San Fernando Valley	40	118,000
6	El Proyecto - North Valley	North San Fernando Valley	80	236,000
7	Goodwill	South San Fernando Valley	80	236,000
8	Managed Career Solutions	South San Fernando Valley	20	59,000
9	Para Los Ninos - Central	Central Los Angeles	80	236,000
10	Para Los Ninos - East	East Los Angeles	40	118,000
11	YO Watts	South Los Angeles	20	59,000
12	UCLA YouthSource Center	Central Los Angeles West Los Angeles	20	59,000
13	WLCAC	South Los Angeles	20	59,000
14	LAUSD	Citywide	470	1,386,500
15	Mayor's Office – Program Coordination	-	-	150,000
16	CSUN - Evaluation	-	-	50,000
17	EWDD	-	-	350,000
<b>TOTAL</b>			<b>1000</b>	<b>3,500,000</b>

**Regional Distribution for Student to Student**

To ensure that funding for Student to Student was distributed to areas of the City that were hardest hit by the pandemic, EWDD used Area Planning Commission (APC) data on People in Poverty. Funding is allocated proportionately based on each region's proportion of population in poverty. Table 6 below provides a breakdown of slots allocated to each region, including a regional distribution of LAUSD participant slots.

**Table 6: Student to Student funding by Area Planning Commission**

No.	Area Planning Commission	Proportion of People in Poverty	S2S Target	YSC Allocation	LAUSD Allocation	Total by APC
1	Central Los Angeles	19.70%	197	113	84	197
2	East Los Angeles	10.30%	103	80	23	103
3	Harbor	5.30%	53		53	53
4	North San Fernando Valley	14.50%	145	100	45	145
5	South Los Angeles	29.10%	291	100	191	291
6	South San Fernando Valley	14.70%	147	120	27	147
7	West Los Angeles	6.40%	64	17	47	64
<b>Total</b>		<b>100%</b>	<b>1000</b>	<b>530</b>	<b>470</b>	<b>1000</b>

## WORKFORCE DEVELOPMENT BOARD MODIFICATIONS

At its meeting on May 26, 2021, the WDB approved the Year 22 Annual Plan with the modifications outlined below. These modifications have not been included in the attached Annual Plan schedules. Modifications will be included in the final draft following City Council and Mayor approval.

**Table 7: Revenue Modifications**

No.	Funding Stream	Draft Annual Plan	Increase	New Total
1.	WIOA Adult – Carry-In	700,000	300,000	1,000,000
2.	WIOA DW – Carry-In	400,000	200,000	600,000
3.	WIOA Youth – Carry-In	400,000	-	400,000
<b>Total</b>		<b>1,500,000</b>	<b>500,000</b>	<b>2,000,000</b>

**Table 8: Supporting Program Activities Modifications**

No.	Activity	Funding Amount	Increase	New Total
1.	WDB Innovation Fund	500,000	500,000	1,000,000
<b>Total</b>		<b>500,000</b>	<b>500,000</b>	<b>1,000,000</b>

## FISCAL IMPACT

The recommendations contained in this report involve the allocation of approximately \$95.0 million to the Workforce Development Board Year 22 Annual Plan (Fiscal Year 2021-22) from various federal and State formula and competitive grants (including Workforce Innovation and Opportunity Act Title I funds) and from local sources (including City and County sources). The budget reflects the City's preliminary CAP 43 rates for related costs (fringe benefits and central services) applicable for FY 2020-2021, which are still pending approval from the City's federal cognizant agency for indirect costs.

This report complies with City financial policies that allow reimbursement up to grant limitations. This report provides for reimbursement of Related Costs to the General Fund, save for the administrative component of the Related Costs under the WIOA fund that is in excess of the WIOA administrative cap limitation of 10%, currently estimated to be approximately \$1.5 million. The WIOA funds will reimburse the general funds for its Related Costs as allowed by federal grant. Subject to WIOA grant limitations, the recommendations contained herein comply with City Financial Policies in that federal, State, and local grant sources and the PY 2021-2022 Adopted Budget support budgeted costs in the Annual Plan.

## RECOMMENDATIONS

The General Manager of the EWDD and the Chair of the WDB request that the City Council, subject to the approval of the Mayor as required:

1. ADOPT the Year 22 WDB Annual Plan for Program Year (PY) 2021-22 and its supporting budget, approve and implement all policies contained in the Annual Plan, and authorize the General Manager, EWDD to implement the Annual Plan consistent with the recommendations contained herein;

2. AUTHORIZE the General Manager, EWDD to:
  - a. Negotiate and execute agreements and amendments to agreements with public, private, non-profit and/or governmental entities with funds awarded as described in the Annual Plan, subject to the Workforce Development Board-Local Elected Officials (WDB-LEO) Agreement (C.F. 16-0475). The WDB-LEO Agreement requires no further action from the WDB or LEO regarding agreements and amendments to agreements identified and approved in the Annual Plan. Any amendments to agreements resulting in a policy change or in the purpose of the agreement, or a change in funding in excess of \$250,000 (in one year), requires approval of the LEO and WDB. Any amendment in an amount from \$25,000 to \$250,000 requires approval only from the WDB. All amendments are subject to approval of the City Attorney as to form and legality;

*With respect to Workforce Innovation and Opportunity Act (WIOA) Authorities:*

- b. Accept U.S. Department of Labor (DOL) WIOA grant funds, assist the Controller in depositing and transferring WIOA funds as appropriate within established WIOA trust funds, and expend such funds upon proper demand in accordance with the directions in the Annual Plan;
- c. Accept funds and execute Subgrant Agreements and any unilateral agreements to Subgrant Agreements, including amendments thereto, between the State of California and the City of Los Angeles, between the DOL and the City of Los Angeles for WIOA funds (including federal and state Discretionary awards, and other WIOA competitive grants), between the County of Los Angeles and the City of Los Angeles for WIOA funds, and between other Local Workforce Development Areas (LWDA) and the City of Los Angeles for WIOA, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code §14.8 *et seq.* (City grant regulations). The receipt of such funds shall be reported to the WDB within 30 days;
- d. Negotiate and execute amendments to the biennial modification to the Los Angeles Basin Regional Planning Unit – Regional Plan and negotiate, subject to WDB approval and subject to City Attorney review and approval as to form;
- e. Negotiate and execute amendments to the biennial modification to the Los Angeles Local Plan and negotiate, subject to WDB approval and subject to City Attorney review and approval as to form;

*With respect to grant solicitation authorities:*

- f. Develop and submit proposals and applications to secure additional WIOA funds and available non-WIOA funds to any public, private, nonprofit, or governmental entity for workforce development-related activities in accordance with City grant regulations. All applications and their status shall be reported to the WDB within 30 days after submission;
- g. Develop and submit proposals or applications representing the WDB, subject to approval of the WDB, to any public, private, nonprofit, or governmental entity for workforce development-related activities. If the application period is less than 60 days from the notice of the Request for Proposals (RFP), then the EWDD may submit proposals concurrently to the funding source and to the WDB. Approval of the WDB is required before acceptance of an award;



- h. Accept funds and execute grant award agreements, subject to the review and approval of the City Attorney as to form and legality, in the event any proposals and/or applications are selected by any public, private, nonprofit, or governmental entity for funding (in accordance with City grant regulations). In accordance with the WDB-LEO agreement, Mayor, Council, and WDB approval is required prior to acceptance of and/or expenditure of any awards in excess of \$250,000. Award amounts between \$25,000 and \$250,000 are subject to approval by the WDB only;

*With respect to procurement authorities:*

- i. Issue Small Bid Purchases, Requests for Proposals (RFPs) or Requests for Qualifications (RFQs) in accordance with City procurement and Charter Section 1022 requirements (where applicable), subject to the approval of the City Attorney as to form, legality, and procurement. Anticipated service procurements related to items that are listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan include, but are not limited to:
- Assessment services for youth, adult and dislocated workers.
  - Audit, payroll and timekeeping processing, and consultant services.
  - Customer Satisfaction Survey; Evaluation Service Providers; and Certification and Performance Improvement Services.
  - Capacity Building and Training Academy initiatives (including Fiscal and Integrated Services Delivery training providers).
  - Consulting Services for the WDB.
  - Crossroads policy symposium.
  - Gang Injunction Curfew Settlement. (LARCA 2.0)
  - Labor Market Analysis.
  - Layoff Aversion Services.
  - Los Angeles Regional Initiative for Social Enterprise (LA:RISE).
  - Program Evaluations.
  - Promotion and Outreach Services, including marketing plan activities, communications, and publication services.
  - Rapid Response enhancement and expansion, including layoff aversion and business retention.
  - Services provided through the WDB Innovation Fund.
  - Services related to the implementation of the Los Angeles YouthSource Program, including the Los Angeles Youth Opportunity Movement program.
  - Services related to new funding secured to address the COVID-19 pandemic.
  - Summer Youth Employment Program.

- WorkSource System Enhancements.
  - YouthSource Center Program.
  - LA:RISE Employment Social Enterprises.
  - WorkSource Integrated Service Delivery System providers.
  - Youth and Young Adult System Support Service providers.
- j. Authorize EWDD to issue a Request for Proposals for the YouthSource Center system;

*With respect to contracting authorities:*

- k. Negotiate and execute agreements and amendments to agreements with public, private, nonprofit, and/or governmental entities with funds awarded as a result of a Small Bid Purchase, RFP, or RFQ, related to activities listed in Recommendation 2i, subject to City Attorney review and approval as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements;
- l. Negotiate and execute agreements and amendments to agreements, where appropriate, with entities on a sole source basis, subject to City Attorney review and approval as to form, legality and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements. Anticipated service providers, as listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan include, but are not limited to, the following:
- FutureWork Systems LLC for the LA Performs online performance management system;
  - Unite LA for Cash for College and HIRE LA;
  - Los Angeles Unified School District;
  - Managed Career Solutions to process participant payroll and timekeeping for City-Managed YouthSource Centers;
  - Service providers for Hire LA's Youth and Cash for College programs;
  - South Bay WDB for management of Eligible Training Provider List (ETPL) services.
- m. Negotiate and execute agreements, and amendments to agreements with service providers and other organizations, in accordance with the City Procurement Policy and Charter Section 1022 (where applicable), subject to City Attorney review and approval as to form and legality and provided that EWDD submits evidence to the City Attorney of the continued viability of these procurements, and in compliance with the City's contracting requirements. Anticipated service providers and/or activities, as listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, include, but are not limited to:
- Davis Farr, Macey Prince-Swinson, and for audit, fiscal review, financial and grant regulations technical assistance and payroll processing and timekeeping services;

- Employment services at the Los Angeles Public Library (Pacific Asian Consortium in Employment);
- California State University Northridge (The University Corporation / University Foundation) for performance evaluation, professional development and program evaluation;
- FutureWork Systems LLC, for access and support to the LA Performs website;
- Gang Injunction Curfew Settlement contractors;
- Hire LA's Youth providers, including UNITE-LA;
- ICF Incorporated, LLC, Doing Business in California as ICF Consulting, LLC, for performance evaluation and program evaluation;
- InnerSight LLC for the provision of assessments;
- Labor market information/analysis providers;
- Launchpad for IT services relative to layoff aversion and employer engagement;
- Leadership training, mentoring, and systems support to youth and young adults providers;
- Unite LA;
- Los Angeles Community College District;
- Los Angeles County Economic Development Corporation (LAEDC) for services to businesses relative to layoff aversion;
- Los Angeles Unified School District;
- Los Angeles Youth Opportunity Movement contractors;
- Manuel R. Bagoisan, for technical support in the continued implementation of the CalJOBS<sup>SM</sup> data collection and reporting system;
- Performance Partnership Pilot (P3) contractors;
- Regional Plan Development and Training Coordination;
- Rapid Response enhancement and expansion, including lay-off aversion and business retention providers;
- Services provided through the WDB Innovation Fund;
- Services provided through the City General Fund for the LARCA 2.0 Gang Injunction Curfew Settlement;
- South Bay Workforce Development Board for ETPL services;
- LA:RISE program service providers;
- Summer Youth Employment Program (SYEP) providers, including those funded through city, county, state, federal, and private funds;
- WorkSource Center One-Stop operators;

- YouthSource System contractors and related subcontractors (e.g., Los Angeles Community College District; Coalition for Responsible Community Development, and El Centro de Ayuda);
  - Youth assessment service providers;
  - Youth and Young Adult System Support Services providers;
  - YouthSource Center One-Stop operators.
- n. Make payments of stipends, wages, and supportive services to City-operated YouthSource Center participants from WIOA Youth Formula, City of Los Angeles General Funds, County of Los Angeles General Funds (C.F. 19-0600), County of Los Angeles Temporary Assistance to Needy Families (TANF) funds, and other grant and private funds;

*With respect to non-WIOA authorities:*

- o. Authorize the accrual and payment of program and administrative expenses, which are directly related to the operation and oversight of the Summer Youth Employment Program (SYEP) funded by City of Los Angeles General Funds, the County of Los Angeles General Funds, and County of Los Angeles TANF monies;
- p. Negotiate and execute Memoranda of Understanding (MOUs) and amendments to MOUs with the City-operated YouthSource Centers to provide services to youth;
- q. Accept a donation in the amount up to \$121,000 from Bank of America for the SYEP; authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- r. Accept up to \$11 million in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the Summer Youth Employment Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services in the in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- s. Accept up to \$1 million in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the Juvenile Justice Crime Prevention Act (JJCPA) Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;

- t. Accept funds from, and execute grant agreements and/or unilateral amendments with, Local Workforce Development Areas and private funding sources (including for the operation of the SYEP), and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- u. Accept up to \$440,000 from the County of Los Angeles Probation Department for the Juvenile Day Reporting Center (JDRC), and execute grant agreements and/or unilateral amendments with Los Angeles County, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- v. Accept up to \$1 million from the County of Los Angeles Probation Department/Workforce Development, Aging and Community Services for the INVEST program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- w. Accept up to \$1.7 million from the County of Los Angeles Probation Department/Workforce Development, Aging and Community Services for the Systems Involved Youth program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- x. Accept up to \$3 million in Measure H funds from the County of Los Angeles Workforce Development, Aging and Community Services for expansion of the LA:RISE program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- y. Accept reimbursements from the Social Security Administration (SSA) for serving as an Employment Network (EN) under the SSA's Ticket to Work Program (TTW) (as previously approved under C.F. 12-0818), and authorize EWDD to appropriate and expend within the Disability Employment Initiative Fund No. 54N upon presentation of supporting documentation;

*With respect to administrative authorities:*

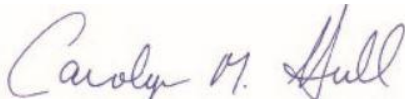
- z. Negotiate and execute Workforce Development System (WDS) (One-Stop) Memoranda of Understanding (MOU) between partners of the City of Los Angeles WDS, subject to City Attorney review and approval as to form and legality and compliance with the WDB-LEO Agreement; and negotiate and execute amendments to MOUs between partners of the City of Los Angeles WDS, subject to City Attorney review and approval as to form and legality and compliance with the WDB-LEO Agreement;
  - aa. Negotiate and execute agreements and amendments to agreements with the SYEP service providers for a term effective July 1, 2021 through June 30, 2022, subject to City Attorney review and approval as to form, legality, and procurement, conformance with the WDB-LEO Agreement and compliance with City contracting requirements. The SYEP service providers and allocations are included in the PY 22 Annual Plan Budget Schedules (Tab 4);
  - bb. Negotiate and execute agreements and amendments to agreements with Los Angeles: Regional Initiative for Social Enterprise (LA RISE) service providers funded by City General Fund for a term effective July 1, 2021 through June 30, 2022 subject to the approval of the City Attorney as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements. The LA RISE service providers and allocations are included in the PY 22 Annual Plan Budget Schedules (Tab 4);
  - cc. Negotiate and execute amendments to agreements with service providers for the implementation of the Gang Injunction Curfew Settlement Agreement (LARCA 2.0) for a term from July 1, 2021 through June 30, 2022, subject to the approval of the City Attorney as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements. The Gang Injunction Curfew Settlement Agreement service providers and allocations are included in the PY 22 Annual Plan Budget Schedules (Tab 4);
  - dd. If appropriate, transfer monies up to the maximum amount of the total PY 2020-21 and 2021-22 allotments allowed by WIOA statute or by other governmental administrative instructions between the Dislocated Worker and Adult programs. Such transfers shall be reported to the WDB on a regular basis;
  - ee. Transfer expenditures from the WIOA Fund No. 57W to the WIA Fund No. 44A if unexpended savings materialize within the WIA Fund No. 44A as a result of disallowed costs from audits, fiscal and program reviews, special investigations, post-closeout interests earned and unliquidated accruals within the WIA Fund No. 44A accounts;
  - ff. Make technical corrections as necessary to transactions included in this Report and its Attachment to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer;
3. CONTINUE funding for existing regular and resolution position authorities as approved in the Annual Plan budget;
  4. FIND that it is beneficial to the City, and, therefore more feasible, for the EWDD to execute contracts with the service providers listed in the Annual plan, effective

July 1, 2021, to June 30, 2022, subject to the City Attorney review and approval as to form and legality, and in compliance with City contracting requirements;

5. AUTHORIZE EWDD to transfer expenditures from the WIOA Fund No. 57W to the WIA Fund No. 44A if unexpended savings materialize within the WIA Fund No. 44A as a result of disallowed costs from audits, fiscal and program reviews, special investigations, post-closeout interests earned and unliquidated accruals within the WIA Fund No. 44A accounts;
6. AUTHORIZE the Controller to implement the Controller Instructions and to implement the Annual Plan budget; and
7. AUTHORIZE the General Manager, EWDD, or designee to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action required to implement the Annual Plan, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.

### **CALIFORNIA ENVIRONMENTAL QUALITY ACT OF 1970**

A Notice of Exemption has been filed in compliance with City Environmental Guidelines and the California Environmental Quality Act of 1970. The Notice will exempt the Year 22 WDB Annual Plan and covers services only. The project exemption is justified as a federally funded program for the provision of public services that result in no impact on the physical environment and that do not involve the construction of new public or private facilities.



CAROLYN M. HULL  
General Manager



CHARLES WOO, Chair  
Workforce Development Board

CMH:GR:CB:DG:cg

Attachments: 1. Year 22 Annual Plan PY 2021-22

- 1a. Tab 1: Executive Summary
- 1b. Tab 2: Plan Overview
- 1c. Tab 3: Strategies and Activities
- 1d. Tab 4: Budget Schedules
- 1e. Tab 5: Economic Forecast Report - Intentionally Blank
- 1f. Tab 6: Policies
- 1g. Tab 7: Performance
- 1h. Tab 8: Appendix – Public Comments
2. Controller Instructions

cc: Mike Feuer, City Attorney