

CITY OF LOS ANGELES

CALIFORNIA

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**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

444 S. FLOWER STREET
LOS ANGELES, CA 90071

DATE: July 17, 2024

TO: LA's Workforce Development System – YouthSource Centers

FROM: Gerardo Ruvalcaba, Assistant General Manager 
Economic and Workforce Development Department

**SUBJECT: WDS DIRECTIVE No. 25-01
REGIONAL ECONOMIC AND RECOVERY PARTNERSHIP GRANT –
LOS ANGELES COMMUNITY COLLEGE DISTRICT AND
YOUTHSOURCE SYSTEM PARTNERSHIP TO CO-LOCATE
COMMUNITY COLLEGE MENTORS AT YOUTHSOURCE CENTERS**

EFFECTIVE DATE

This directive is effective upon the date of issue.

PURPOSE

The purpose of this directive is to officially launch and outline expectations for the Regional Economic and Recovery Partnership (RERP) Grant and a new partnership to co-locate Los Angeles Community College District (LACCD) Mentors throughout the City of Los Angeles (City) fourteen (14) YouthSource Centers (YSC).

BACKGROUND

The RERP Grant represents acceleration of Regional Plan Implementation efforts and seeks to support its sector strategies and career pathways programs that will achieve economic growth, economic equity, job quality, and job access by funding partnerships between Local Workforce Development Board and Community College Regional Consortia.

Aligned with the YSC System redesign, the RERP project will aid the efforts to increase access to career pathways in high-wage occupations for YSC participants through the strategic collaboration between the YSCs and nine Community Colleges within LACCD. The partnership will support the YSCs in achieving their goal of co-enrolling 70 percent of YSC participants into Career and Technical Education (CTE) programs. The Economic and Workforce Development Department (EWDD) and the LACCD will co-locate LACCD Mentors throughout the 14 YSCs to assist YSC participants better navigate the LACCD programs and resources and strengthen the co-enrollment strategy between the nine Community Colleges and the YSC system. Through this partnership, participants will have increased access to post-secondary education and Career and Technical Education programs offered through LACCD.

REQUIRED ACTION

- YSCs shall work collaboratively with Community College Mentors (Mentors) to connect its participants to one of the nine LACCD colleges for advisement, enrollment, financial aid, and other services critical for success.
- YSCs are expected to follow best practices with respect to co-location of Mentors associated with colleges identified in Table 1 below. The assigned Mentors will serve as the point of contact and resolve any issues that may arise.
 - Mentors will staff each of the 14 YSC for approximately 10 hours per week.
- YSCs shall designate a staff to work alongside the LACCD Program Director to coordinate its efforts to connect YSC participants to programs and resources offered by LACCD colleges and other community-based organizations.
- The YSCs shall work with the assigned Mentor who will assist in conducting orientations, college and career exploration, and enrollment of participants in any of the LACCD’s nine community colleges.
- YSCs shall participate in monthly and semi-annual meetings with Mentors led by the LACCD Program Director hosted at Los Angeles Harbor College or via Zoom to plan, assess, and redirect the program activities as needed.
 - Mentors and program staff will participate in monthly meetings led by LACCD program director/coordinator;
 - LACCD will convene two annual meetings with YSC and EWDD leadership to ensure the program meets goals and objectives; and
 - LACCD program director/coordinator will coordinate and provide necessary training to the Mentors, other LACCD staff, and YSC staff as needed to assist YSC participants with enrolling in LACCD colleges.

Table 1

| NO. | YOUTHSOURCE CENTER (YSC) | LACCD CLOSER COLLEGE | PROGRAM LEAD COLLEGE |
|------------|---|---|--|
| 1 | East Los Angeles YouthSource Center 3845 Selig Pl., Suite 150, Los Angeles, CA 90031 English and Spanish | East Los Angeles College 1301 Avenida Cesar Chavez Monterey Park, CA 91754 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 2 | Boyle Heights Technology Youth Center 1600 E. 4th St. Los Angeles, CA 90033 English and Spanish | East Los Angeles College 1301 Avenida Cesar Chavez Monterey Park, CA 91754 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 3 | Central Los Angeles Westlake YouthSource Center 234 S. Loma Dr. Los Angeles, CA 90026 English and Spanish | Los Angeles City College 855 N. Vermont Ave. Los Angeles, CA 90029 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 4 | Central Los Angeles Downtown YouthSource Center 501 S. Bixel St. Los Angeles, CA 90017 | Los Angeles City College 855 N. Vermont Ave. Los Angeles, CA 90029 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |

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|----|--|---|--|
| 5 | South Los Angeles YouthSource Center 1006 E. 28th St. Los Angeles, CA 90011 | Los Angeles Trade Tech College 400 W. Washington Blvd. Los Angeles, CA 90015 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 6 | South Los Angeles Crenshaw YouthSource Center 4401 Crenshaw Blvd. Los Angeles, CA 90043 | Los Angeles Trade Tech College 400 W. Washington Blvd. Los Angeles, CA 90015 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 7 | West LA YouthSource Center 3415 S. Sepulveda Blvd., Ste. 370 Los Angeles, CA 90034 | West Los Angeles College 400 W. Washington Blvd. Los Angeles, CA 90015 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 8 | South Los Angeles YouthSource Center at LA Southwest College 1600 W. Imperial Hwy. Los Angeles, CA 90047 Los Angeles Southwest College | Los Angeles Southwest College 1600 W. Imperial Hwy. Los Angeles, CA 90047 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 9 | South Los Angeles Watts YouthSource Center 958 E. 108 th St. Los Angeles, CA 90059 | Los Angeles Southwest College 1600 W. Imperial Hwy. Los Angeles, CA 90047 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 10 | Southeast Los Angeles YouthSource Center – Watts <i>(Could possibly be LATTC)</i> 1773 E. Century Blvd. Los Angeles, CA 90002 | Los Angeles Southwest College 1600 W. Imperial Hwy. Los Angeles, CA 90047 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 11 | Harbor YouthSource Center 222 W. 6 th St., Ste. 420 San Pedro, CA 90731 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 12 | North Valley YouthSource Center 11844 Glenoaks Blvd. San Fernando, CA 91340 | Los Angeles Mission College 13356 Eldridge Ave. Sylmar, CA 91342 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 13 | East Valley YouthSource Center 9030 Laurel Canyon Blvd. Sun Valley, CA 91352 | Los Angeles Valley College 5800 Fulton Ave. Valley Glen, CA 91401 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |
| 14 | South Valley YouthSource Center 14565 Lanark St. Panorama City, CA 91402 | Los Angeles Pierce College 6201 Winnetka Ave. Woodland Hills, CA 91367 | Los Angeles Harbor College 1111 Figueroa Pl. Wilmington, CA 90744 |

MANDATORY INFORMATION SESSION

A “Meet and Greet” event has been scheduled to discuss the program in more detail and to introduce the co-located partners of the RERP project. All YSCs are **required to send a minimum of three staff** to this event.

This event is scheduled for:

Date: Thursday, July 18, 2024

Time: 11:00am

Where: via Zoom

<https://laccd.zoom.us/j/84927140230?pwd=aC5JbteqH49dRkNC86SwyhPcgOZgJP.1>

Meeting ID: 849 2714 0230

Passcode: 874171

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WDS CONTACT

Questions and/or concerns should be addressed to Anthony Kim, Senior Management Analyst at Chang.Kim@lacity.org or at (213) 744-7163, TTY:711.

GR:DB:AK:cg