

CITY OF LOS ANGELES

CALIFORNIA

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**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

1200 W. 7TH STREET
LOS ANGELES, CA 90017

DATE: November 2, 2022

TO: LA's Workforce Development System – YouthSource Centers

FROM: Carolyn H. Hull, General Manager *Carolyn M. Hull*
Economic and Workforce Development Department

**SUBJECT: WDS DIRECTIVE NO. 23-03
ANGELENO CORPS SALARY ADJUSTMENTS**

EFFECTIVE DATE

This directive is effective upon date of issue.

PURPOSE

The purpose of this directive is to standardize the salaries paid to Service Lead Coordinators employed under the Angeleno Corps program.

BACKGROUND

The Angeleno Corps program is a centerpiece of Mayor Eric Garcetti's equity and justice agenda and a core investment of the City of Los Angeles (City) in young Angelenos' workforce development and career pathways. The Angeleno Corps is a 10-month, intensive service, support, and education program designed to engage young Angelenos in community recovery efforts in our City's neighborhoods most impacted by the COVID-19 pandemic.

Angeleno Corps employs eight Service Lead Coordinators, who coordinate and lead two teams of 25 Corps members each. Service Leader Coordinators work full-time, providing coordination and preparation support to the partner YouthSource Centers (YSC).

SERVICE LEAD POSITION GUIDELINES

While YSCs employ the Service Lead Coordinators, they work together under the direction of the Program Director to execute program deliverables. Standardizing wages for the team will result in equitable compensation and support retention efforts.

Agencies contracted under the Angeleno Corps program and serve as employers of record for Service Lead Coordinators are to set a minimum salary for future hires and adjust the salaries of current employees.

REQUIRED ACTION

Each agency contracted under the Angeleno Corps program to employ a Service Lead Coordinator must adjust budgets to show a minimum salary of \$50,000 annually retroactive to July 1, 2022.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

Agencies are instructed to use 2022-23 program funds to cover salary adjustments and subsequent fringe costs. Service Providers with insufficient funding to cover the necessary salaries should work directly with the Economic and Workforce Development Department to request additional funding.

WDS CONTACT

Please contact your assigned Program Monitor for any questions and/or concerns regarding this directive.

CMH:GR:MV:cg