

CITY OF LOS ANGELES

CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER



**ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT**

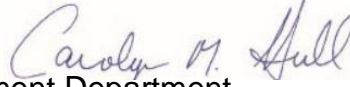
1200 W. 7TH STREET
LOS ANGELES, CA 90017

ERIC GARCETTI
MAYOR

DATE: April 12, 2021

TO: LA's Workforce Development System–WorkSource Centers

FROM: Carolyn M. Hull, General Manager
Economic and Workforce Development Department



**SUBJECT: WDS DIRECTIVE No. 21–19
PY 2020-21 WORKFORCE INNOVATION AND OPPORTUNITY ACT
FORMULA WORKSOURCE CENTER BUDGET INCREASE
REQUIREMENTS**

EFFECTIVE DATE

This directive is effective upon date of issue.

PURPOSE

The purpose of this directive is to notify City of Los Angeles WorkSource Center (WSC) contractors of the increase in Workforce Innovation and Opportunity Act (WIOA) formula funding for the current Program Year 2020-21 to address COVID-19 pandemic response related needs.

BACKGROUND

On December 3, 2020, the Workforce Development Board (WDB) approved the increase of PY 2020-21 WIOA formula funding for each WSC. WSCs will receive an increase up to \$96,500 each (\$90,000 in Adult and \$6,500 in Dislocated Worker (DW) funding). The new revised totals are \$584,687 and \$313,322 in Adult and DW funding respectively, for a combined total of \$898,009 per WSC.

REQUIRED ACTION

As a result of this increased funding, each WSC is required to submit revised Adult and DW formula budgets reflecting the new dollar amounts listed above. Increased funding in the WIOA formula budgets may be used to cover health and safety expenses and/or infrastructure improvements as a response to the COVID-19 pandemic. WSCs may also increase Participant Related Costs (PRCs) line items for training, retraining and/or support services. WSCs may also use this increase to update outdated computer equipment and/or software which will enable and allow for enhanced services to WIOA participants. The revised budget shall continue to reflect a **minimum** Training set-aside of 43% (\$386,144), of which an amount up to 14% (\$125,721) may be made up of approved leveraged training resources.

DEADLINE FOR RESPONSE

All revised WIOA Adult and DW formula budgets will be due to your assigned Program Monitor/Budget Analyst by Friday, April 30, 2021.

WDS CONTACT

For questions regarding the transmission of this directive, please contact your assigned Program Monitor.

CMH:GR:DB:SM:cg

Attachment 1: Adult Budget Template

Attachment 2: Dislocated Worker Budget Template