

CITY OF LOS ANGELES

CALIFORNIA

SAMUEL HUGHES
ACTING INTERIM GENERAL MANAGER

ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT




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DATE: January 29, 2020

TO: LA's Workforce Development System – YouthSource Centers, Youth Work Experience Contractors

FROM: Gerardo Ruvalcaba, Director
Workforce Development System 

**SUBJECT: WDS DIRECTIVE No. 20-14
MANDATORY COUNTYWIDE YOUTH BRIDGES PROGRAM (CYBP)
AND AUTOMATED REFERRAL SYSTEM (ARS) TRAINING**

EFFECTIVE DATE

This directive is effective when received.

PURPOSE

The purpose of this directive is to notify City of Los Angeles' YouthSource Centers and Youth Work Experience Contractors of required training. Program Directors and (2) Case Managers are required to attend one of the two trainings where direction will be provided regarding the Los Angeles Countywide Youth Bridges Program (CYBP) procedures.

BACKGROUND

On June 13, 2017, the County of Los Angeles Board of Supervisors (Board) adopted a motion introduced by Supervisors, Hilda L. Solis and Janice Hanh, to establish the CYBP. The CYBP serves as the County's Public sector strategy to provide at-risk youth facing barriers to employment and possible disconnection to the workforce, with meaningful work experience at a County location. On December 19, 2017, the Board approved the three (3) step CYBP model and directed all County departments to participate. The CYBP will be phased-in with specific placement goals in facilitating talent acquisition and pairing work experience combined with Personal Enrichment Training (PET) for at-risk youth in an effort to provide career path opportunities that are geared towards employment.

REQUIRED ACTION

The Program Director and two (2) Case Managers for each center **MUST** attend 1 of 2 training sessions. Attendees may only register online by typing the following link to their web browser: <http://bit.ly/3azNK2C>. Please remember to only register for one (1) session and online registration closes on **Friday, January 31, 2020**.

The mandatory Countywide Youth Bridges Program (CYBP) and Automated Referral System (ARS) Training will take place as follows:

Date: Wednesday, February 5, 2020

Time: **Session 1**
9:00 am – 12:00 pm

Session 2
1:00 pm – 4:00 pm

Location: East Los Angeles Service Center
133 North Sunol Dr.
Los Angeles, CA 90063

WDS CONTACT

If you have any questions or require further information related to this directive, please contact Francisco Guillermo at Francisco.Guillermo@lacity.org or (213) 744-9080.

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