

CITY OF LOS ANGELES

CALIFORNIA

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1200 W 7th Street
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DATE: January 10, 2020

TO: LA's Workforce Development System

FROM: Gerardo Ruvalcaba, Director
Workforce Development Division

**SUBJECT: WDS INFORMATION BULLETIN No. 20-19
BOARD MEMBER INTERVIEWS**

EFFECTIVE DATE

This bulletin is effective upon date of issue.

PURPOSE

The purpose of this bulletin is to notify the City's Workforce Development System (WDS) of updates to the Economic and Workforce Development Department's monitoring policies and procedures.

BACKGROUND

On January 13, 2017, the City's Controller's Office made recommendations to strengthen EWDD's contract selection and monitoring processes. The recommendations included annual interviews of the Chair of the Board of Directors for organizations selected to operate WorkSource and/or YouthSource Center programs to ensure board oversight of the grant funds.

Beginning in PY2019-20, EWDD program monitors will be interviewing the Chair of your Board of Directors during one Quarterly Monitor Site Visit. These interviews will be reviewing the oversight provided by your Board of Directors in the ongoing operation of WDS programs. The interviews will assist the City of Los Angeles develop a stronger Workforce Development System to ensure that every resident has an opportunity to enter the job market and become gainfully employed.

WDS CONTACT

If you have any questions or require further information related to this bulletin, please contact me or your assigned EWDD Program Monitor.

GR:DB:SM:KM:cg

cc: Sam Hughes

Sean Simonyan