DATE: October 30, 2013

TO: YouthSource System, LARCA Contractors & LAUSD PSA Counselors

FROM: Lisa Salazar, Acting Chief Program Operations Division

SUBJECT: WDS TRAINING BULLETIN NO.: 14-01 YOUTH CASE MANAGER TRAINING

PURPOSE
This training bulletin is issued to provide information about Case Manager training for WIA YouthSource system and Workforce Innovation Fund (WIF) LARCA case managers. Training is scheduled for Friday, November 15, 2013.

This day-long training is intended for case managers and LAUSD PSA counselors who directly interact with youth participants. It will provide attendees with an overview of WIA and LARCA youth services and include discussion of topics such as provision of comprehensive youth services, program goals and youth Common Measures, the role of PSA counselors in program implementation, and effective case notes. This convening of youth case managers and counselors also will present an opportunity to network and share best practices among peers.

DATE AND LOCATION
Friday, November 15, 2013
8:15 Check-in and Continental Breakfast
9:00 am - 4:30 pm Training
Los Angeles Harbor College
Science Complex, SCC Room 150 (adjacent to parking Lot 6; see map)
1111 Figueroa Place
Wilmington, CA 90744
Free parking is available in Lot 6 (enter on Lagoon Drive from Figueroa Place).

WHO SHOULD ATTEND
Attendance at this training is mandatory for all YouthSource and LARCA contractors. RSVP with the names and contact information (telephone number and e-mail address) of staff who will be attending. A continental breakfast and lunch will be provided. Please submit your agency’s RSVP by e-mail to Rita.Moreno@lacity.org by Friday, November 8.
Directions to LAHC
FROM THE METROPOLITAN LOS ANGELES AREA:
South on the 110 Freeway to Anaheim Street. Exit and turn north to the campus

FROM SAN PEDRO:
North on the 110 Freeway to Pacific Coast Highway. Exit and turn south on Figueroa Street, then west on "L" Street to the campus.

FROM LONG BEACH:
West on Pacific Coast Highway. Turn south on Figueroa Street, then west on "L" Street to the campus.

FROM LAX:
Go east on surface streets to the 405 Freeway to the 110 Freeway going south. Exit at Anaheim Street and turn north to the campus.

PUBLIC TRANSPORTATION
MTA Line 205 stops on L Street; Line 232 stops on Figueroa Street

EWDD Contact
If you have questions regarding this bulletin, please contact Nancy Herrera at Nancy.Herrera@lacity.org or (213) 744-7159.