**CalJOBS**SM **LA:RISE ACCESS REQUEST**

**PLEASE EMAIL: Emoli Mendez at** [**Emoli.Mendez@lacity.org**](mailto:Emoli.Mendez@lacity.org) **and**

**David Thompson at** [**David.L.Thompson@lacity.org**](mailto:David.L.Thompson@lacity.org)

**NOTE:** This form is to add or inactivate USER ACCOUNTS FOR **CalJOBS**SM **LA RISE Generic Program (Case Note Privileges)**. The requesting agency supervisor must sign; otherwise, request will not be processed.

**SELECT PROGRAM:** Regional LA:RISE □ LA RISE Youth Academy □

**I. ADD ADDITIONAL ACCESS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Username (If Assigned)** | **Email** | **Phone Number** | **Case Note Only** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**II. INACTIVATE ACCESS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Username (If Assigned)** | **Email** | **Phone Number** | **Case Note Only** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**REQUESTING AGENCY:**

|  |  |  |
| --- | --- | --- |
| * **Anti-Recidivism Coalition** * **AADAP** * **Catholic Charities AYE-LA** * **Chrysalis Enterprises** * **CEO** * **CLL** * **CRCD** | * **Downtown Women’s Center** * **El Proyecto Del Barrio** * **Friends Outside in LA** * **Goodwill SoCal** * **GRID Alternatives** * **Homeboy Industries** * **LA Conservation Corps** | * **JVS** * **MCS** * **New Earth** * **UCLA** * **YWCA-DLA** * **REDF** |

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CONTACT PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AGENCY ADMINISTRATOR SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**