DATE: October 31, 2016

TO: LA's YouthSource System

FROM: Jaime H. Pacheco-Orozco, Director
       Workforce Development Division

SUBJECT: WDS DIRECTIVE NO. 17-07
       SERVICEWORKS LOS ANGELES SKILL-BUILDING BOOTCAMP:
       TRAINING AND ATTENDANCE

EFFECTIVE DATE
This directive is effective upon date of issuance.

PURPOSE
The purpose of this directive is to notify YouthSource Centers (YSC) of the following
requirements regarding the ServiceWorks Los Angeles Skill-Building Bootcamp
(Bootcamp). The YSCs will identify:

- The YSC youth leaders and facilitating their attendance and transportation to the
  Bootcamp; and

- The YSC staff to attend the Bootcamp and participate as general volunteers.

BACKGROUND
The free Bootcamp is a joint event of the City of Los Angeles, the White House Summer
Opportunity Project, the Los Angeles Area Chamber of Commerce, and ServiceWorks
for young leaders ages 16-24. These young adults will receive Certificates of
Completion for their participation in the Bootcamp.

The Bootcamp consists of an interactive day of workshops and modules on project
management, conflict resolution, goal-setting, and communication and networking, as
well as participation in an on-site service project in conjunction with the L.A. Cash for
College 15th Annual College & Career Convention. A free light breakfast, snacks, and
lunch will be provided.
ServiceWorks Los Angeles Skill-Building Bootcamp

Saturday, November 19, 2016
8:00 a.m. to 5:00 p.m.
Los Angeles Trade-Technical College
400 W. Washington Blvd.
Los Angeles, CA 90015

REQUIRED ACTION

- **YOUTH IDENTIFICATION, TRANSPORTATION, AND PARTICIPATION**
  Each YSC will identify a minimum of eight (8) young leaders, ages 16-24, who will register for and attend the Bootcamp. The YSCs also will facilitate the transportation of their respective young adults to the Bootcamp and ensure that they participate for the entirety of the event.


- **STAFF IDENTIFICATION AND PARTICIPATION**
  Each YSC will identify a minimum of one (1) staff member who will register for the Bootcamp and participate as a general volunteer for the entirety of the event.


DEADLINE FOR RESPONSE
The deadline for Bootcamp registration for both the identified YSC staff and the young adult attendees is November 14, 2016.

BOOTCAMP CONTACT
For more information regarding the Bootcamp, please see the attached flyer or contact Ramon Covarrubias at ramon.covarrubias@lacity.org or at (213) 910-0263.

WDS CONTACT
For questions regarding this directive, please contact Nancy Herrera at nancy.herrera@lacity.org or (213) 744-7159, TTY (213) 744-9395.

JHP:NH
Attachment: ServiceWorks Los Angeles Skill-Building Bootcamp flyer
ServiceWorks, powered by AmeriCorps, the Citi Foundation and Points of Light, is a groundbreaking, rational program that uses community engagement and volunteer service as a strategy to help underserved youth and young adults develop the skills they need to reach their college and career goals.

ServiceWorks Skill-Building Bootcamp

In collaboration with the City of Los Angeles, Los Angeles Area Chamber of Commerce, Los Angeles Trade-Technical College, the White House Summer Opportunity Project - and support from LA Cash for College, Hire LA's Youth, LA Mayor's Youth Council, UNITE-LA, CD Tech and the Youth Policy Institute

ABOUT THE BOOTCAMP

ServiceWorks Skill-Building Bootcamps are a high-energy, exciting and engaging experience. You'll discover how service can be a pathway to college and career, and leave inspired to be a change agent in your community. A free light breakfast, snacks and lunch will be provided.

Participants will:

• Earn community service hours if needed
• Strengthen critical life, leadership and workplace skills
• Gain resources to help develop college and career goals
• Learn about the college financial aid process and available resources
• Establish and expand professional networks
• Make new friends
• Earn Certificate of Completion

Held in conjunction with the LA Cash for College's 15th Annual College and Career Convention, participants will learn about the LA College Promise and important college and career readiness skills, develop an awareness of financial aid resources and participate in a service project benefitting other young Angelinos also seeking to broaden their educational and professional options.

Workshop topics include: Communication and Networking, Project Management and Conflict Resolution.

“The project management workshop helped me break down the process of applying for college into simple steps so it'll be easier for me.”
- Bootcamp Participant, Age 17

Who: Los Angeles-area youth between the ages of 16-24

When: Saturday, November 19th, from 9am-5pm

*Registration and free breakfast starts at 8am*

Where: Los Angeles Trade Technical College
400 W Washington Blvd., Los Angeles, 90015