DATE: February 12, 2015

TO: LA's Workforce Development System

FROM: Jaime H. Pacheco-Orozco, Director
Workforce Development System

SUBJECT: WDS DIRECTIVE NO. 15-10
GETTING LA BACK TO WORK (B2W) REVISED BUDGET GUIDELINES

EFFECTIVE DATE
This directive is effective upon date of issue and replaces the budget guidelines contained in WDS Directive No. 13-15.

PURPOSE
The purpose of this directive is to set forth the revised budget guidelines for the B2W National Emergency Grant (NEG). Negotiations between the City of Los Angeles and the South Bay Workforce Investment Board have resulted in a change to the budget requirements for this B2W NEG project.

WDS Directive 13-15, released March 12, 2013, specified that contractors would be required to spend a minimum of 60 percent on Training Services, a maximum of 13 percent on Core Services, a maximum of 20.5 percent on Intensive Services, a maximum of 2.5 percent on Supportive Services, and a maximum of 4 percent on Administrative Costs.

The new guidelines require agencies to spend a minimum of 40 percent on Training Services and maintains the maximum of 2.5 percent on Supportive Services. Previously, Core and Intensive services had separate maximums, but they may now be combined for a total of 53.5 percent. A maximum of 4 percent may be used for administrative costs.

REQUIRED ACTION
Budgets should be submitted immediately as the end of the grant is June 30, 2015.

EWDD CONTACT
Questions and/or concerns should be addressed to your assigned analyst, or you may contact Robert Reed at Robert.Reed@lacity.org. or at (213) 744-7184, TTY (213) 744-9395.

JHP:RR