1. Regarding WDS Info Bulletin #20-15, RFI to assume operation of the North Valley YouthSource Center, The RFI title is for the North Valley YouthSource Center, but under PURPOSE, on page 1, reference is made to the Central Los Angeles Area. Also, on page 4, EVALUATION OF RFI RESPONSES, 1. Letter of Interest A. you ask the responder to indicate the area to be served, North Valley or Central Los Angeles. Is this RFI solely for North Valley, or are you also putting out to bid a Central Los Angeles YouthSource Center? If the Central area is also out to bid, is the funding amount the same as the North Valley?

(A) There was a correction made to the title to indicate the request was for interest in either the North San Fernando Valley or Central Los Angeles area. Letters of Interest are requested for either or both regions. Separate letters should be emailed with the appropriate center in the subject line.

2. If the Central area YouthSource Center (YSC) is also out to bid, is the funding amount the same as the North Valley?

(A) Approximate funding is the same. The funding amount is an estimate only - based on prorating current YSC contracts for eight months. Final funding will be determined after a closeout of the existing YSC contract.

3. Our agency submitted two proposals in the last YSC RFP submission. Which of these scores will be used in your evaluation?

(A) This question is beyond the scope of technical assistance.

4. How many staff are to be assumed and are we expected to match their current salary?

(A) We are currently gathering staffing information for the Central LA YSC. The North Valley YSC and the Pacoima North Valley have approximately 13 and 15 employees respectively, that may be covered. Employees retained under the Worker Retention Ordinance (WRO) are employed under the terms and conditions of the successor contractor or as required by law. However, if the agreement that the employees are working under is subject to Living Wage Ordinance (LWO), the employees must be paid at minimum the LWO wage rate ($14.25 with Health Benefits, $15.50 without) and be provided the benefits required by LWO. For more information regarding the WRO visit: https://bca.lacity.org/ordinances.

5. Could you provide more information about the [YouthSource] facility to be assumed? What is the square footage, cost, and terms of the lease?

(A) The North Valley YouthSource Center facility is City-owned and currently is provided at no cost to the contractor. Information regarding square footage is unavailable at this time.

6. As stated agency will be assuming a facility lease; What is the current facility rental cost for the Central YouthSource Center location?
Please note, the RFI notes, “If assuming an existing location.” The RFI does not indicate a requirement to assume the Central Los Angeles YSC site.

7. Does the agency assume current staff without review or would the agency be able to conduct interviews before hiring?

(A) The WRO requires the successor contractor to:
- Offer employment and retain for a 90-day period the employees who worked for at least 12 months for the terminated contractor or its subcontractors
- Not discharge the employees retained under the WRO without cause during the 90-day period
- Perform a written performance evaluation of each employee retained under the WRO at the end of the 90-day period

8. The evaluation will be based on the performance measure matrix, what is the current program's rating?

(A) This section of the RFI is a notification that any contract awarded is subject to contractor evaluation. Information regarding the current program's rating is beyond the scope of technical assistance.

9. Page 2 of the RFI states on items 6 and 7 of the specific responsibilities of replacement operator will “Assume all active ITA, on-the-job training, customized training, and work experience (WE) agreements and any other agreements which the previous WorkSource Center operator may have entered into.”

Does the responsibility of all active training or other agreements/outstanding invoices apply to this current program year PY 2019-20, or will it also include any outstanding invoices for ITAs, on-the-job training, customized training, and work experience (WE) agreements, any other agreements and any other outstanding expenses for years prior to the current program year? Who will be responsible for any outstanding expenses prior to Program Year 19-20?

(A) Actual total funding and unpaid obligations will be determined once current contracts are closed out.

10. Page 2 of the RFI states “the service provider may be required to assume the Pacoima/North Valley WorkSource Center location currently under negotiation. It may be necessary for the service provider to renegotiate the facility lease.” What is the term of the current lease? What is the lease amount? What is the square footage of facility?

(A) Currently the Pacoima-North Valley WSC is operating temporarily at the Valley Economic Development Center’s “The Entrepreneur Center” located at 13420 Van Nuys Boulevard Suite #221, Pacoima, CA 91331. The space consists of approximately 1,891 square feet (suite #221) plus two cubicles in suite #121 totaling 42 square feet. Monthly rent...
is $4,000. Negotiations were underway for an approximately 6,973 square footage location at 1201 Truman Street, suite A, San Fernando, CA 91340. Selected operator will need to continue negotiation of the Truman Street location lease. For benchmark purposes only, assume a minimum of $1.95 per square foot and annual increases. Office furnishings (cubicles, furniture, etc.) will be the responsibility of the selected contractor.

11. Is the YPI facility City owned property of [sic] Leased?

   (A) The North Valley YouthSource Center is City-owned, the other locations are not.

12. Could YPI's existing budget be available for viewing?

   (A) Current budgets are unavailable.

13. According to the instructions on the original RFP, an organization could only submit one RFP per region. If an organization is already operating a center in the replacements operator’s region, could they still be considered as a replacement operator?

   (A) No. Contractors are limited to operating no more than one WorkSource and no more than one YouthSource per City Area Planning Commission (region). [North Valley, South Valley, Central Los Angeles (LA), East LA, West LA, South LA, and Harbor]. A single contractor may, however, operate both a WorkSource and a YouthSource center in the same region. Also note, the North Valley and South Valley are separate regions.