DATE: April 22, 2018

TO: LA’s Workforce Development System

FROM: Gerardo Ruvalcaba, Director
       Workforce Development Division

SUBJECT: WDS INFORMATIONAL BULLETIN NO. 19-15
THE INAUGURAL “FIND YOUR FUTURE YOUTH JOB FAIR” AT
WESTFIELD TOPANGA – SATURDAY, MAY 4, 2019

EFFECTIVE DATE:
This bulletin is effective upon date of issuance.

PURPOSE:
The purpose of this bulletin is to notify YouthSource Centers (YSC) and WorkSource
Centers (WSC) about the inaugural Find Your Future Youth Job Fair of the Office of
Mayor Eric Garcetti on Saturday, May 4, 2019 at the Westfield Topanga shopping center.

BACKGROUND:
The Office of Mayor Eric Garcetti and Unibail-Rodamco-Westfield are hosting the first
Find Your Future Youth Job Fair, a hiring event to connect young Angelenos, ages 16-24,
to summer and permanent job opportunities with more than 40 top retail employers in the
Canoga Park neighborhood of Los Angeles. This hiring opportunity will empower youth
and young adults to meet retail leaders, gain new skills, and earn a paycheck, which is an
investment in both their lives and L.A.’s future.

Find Your Future Youth Job Fair at Westfield Topanga
Westfield Topanga (Level 1)
6600 Topanga Canyon Blvd,
Los Angeles, CA 91303
Saturday, May 4, 2019
10:00 a.m. – 1:00 p.m.

Confirmed at the hiring fair:
40+ Retailers
Free Headshot Booth
Resume Help
Interview Coaching

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.
The *Find Your Future Youth Job Fair* is created in partnership with the City’s Economic and Workforce Development Department, Los Angeles Area Chamber of Commerce, Los Angeles Unified School District, Mayor’s Fund for Los Angeles, and Jobcase.

**RECOMMENDED ACTION**

**RSVP in Advance for Priority Entry**

Please share the attached flyer with your clientele and have interested youth and young adults RSVP in advance at [FYFLAJobFair.eventbrite.com](http://FYFLAJobFair.eventbrite.com). Please note that tracking of attendees referred by YSCs and WSCs will be conducted at the job fair.

**Call for YSC/WSC Volunteer Partners**

This informational bulletin also serves as a call for YSC and WSC agencies to partner with the Mayor’s Office to help execute a successful event. Onsite support needed will include assisting youth attendees with interview coaching and resume review. YSCs and WSCs interested in partnering may reach out to Ramon Covarrubias at Ramon.Covarrubias@lacity.org or at (213) 910-0263.

**WDS CONTACT**

If you have any questions or require further information related to this bulletin, please contact Karina Henriquez at Karina.Henriquez@lacity.org or (213) 744-9375, TTY (213) 744-9395.

GR:MV:cg
Attachment: Find Your Future L.A. Youth Job Fair Flyer