DATE: June 19, 2014

TO: City of Los Angeles Workforce Development System
    City of Los Angeles Day Labor Program

FROM: Lisa Salazar, Acting Director
       Operations Division

SUBJECT: WDS INFORMATION BULLETIN NO. 14-23
         THE DEPARTMENT OF HOMELAND SECURITY ANNOUNCES THE PROCESS
         FOR INDIVIDUALS TO RENEW ENROLLMENT IN DEFERRED ACTION FOR
         CHILDHOOD ARRIVALS (DACA) PROGRAM

EFFECTIVE DATE
This bulletin is effective on date of issue.

PURPOSE
The purpose of this information bulletin is to inform you of the process and need for your clients who
are enrolled in the Deferred Action for Childhood Arrivals (DACA) program to renew their deferral for
an additional two years.

BACKGROUND
DACA is a discretionary determination to defer removal action against an individual. The deferral
time given is a period of two years and allows individuals to apply for employment authorization and
state identification and/or a driver's license. The first DACA approvals will begin to expire in
September 2014.

To avoid a lapse in the period of deferral and employment authorization, individuals must file
renewal requests before the expiration date listed on the I-797 Notice of Action (listed under "Notice
Type") or the Employment Authorization Document (EAD). The U.S. Citizenship and Immigration
Service (USCIS) encourages those enrolled in DACA to submit their renewal request approximately
120 days (four months) before their current period of deferred action expires.

PROCESS
Individuals may request DACA renewal 120 days prior to the expiration of their I-797 Notice of
Action or their EAD if they continue to meet the initial criteria and these additional guidelines:

- Did not depart the United States on or after August 15, 2012, without advance parole;
- Have continuously resided in the United States since they submitted their most recent
  DACA request that was approved; and
- Have not been convicted of a felony, a significant misdemeanor or three or more
  misdemeanors, and do not otherwise pose a threat to national security or public
  safety.
The new version of Form I-821D “Consideration of Deferred Action for Childhood Arrivals,” needs to be completed and filed, as well as Form I-765 “Application for Employment Authorization” and the I-765 Worksheet. There is an application fee of $380 and biometrics (fingerprints and photo) fee of $85 for a total of $465. As with an initial request, USCIS will conduct a background check when processing DACA renewals.

It is expected that the processing time will take approximately 120 days. At this time, extensions will only be provided to individuals who submitted a renewal application 120 days prior to the expiration of their I-797 Notice of Action or EAD. If the renewal application is submitted less than 120 days before the expiration of the I-797 Notice of Action or EAD, and USCIS does not make a decision prior to the expiration, individuals will lose legal authority to work and begin accruing unlawful presence. Therefore, it is very important that your clients with DACA status submit the DACA renewal application 120 days prior to expiration.

ADDITIONAL INFORMATION
Your clients can determine when the renewal application needs to be submitted by using the calculator available on NILC’s website to calculate the 120 day period prior to expiration: http://www.nilc.org/dacarenewalcalculator.html. Please refer your clients who have received DACA status to any of the following agencies providing free assistance in completing the DACA renewal application:

- Asian Americans Advancing Justice
  http://www.advancingjustice.org/
- Catholic Charities of Los Angeles
  http://catholiccharitiesla.org/
- Central American Resource Center (CARECEN)
  http://www.carecen-la.org/
- Centro CHA
  http://www.centrocha.org/
- Coalition for Humane Immigrant Rights of Los Angeles (CHIRLA)
  http://www.chirla.org/
- Community Coalition
  http://www.cocosouthla.org/
- Consejo de Federaciones Mexicanas en Norteamérica (COFEM)
  http://www.cofem.org/
- Korean Resource Center
  http://krcla.org/blog/c/l/english/
- National Association of Latino Elected Officials (NALEO)
  http://www.naleo.org/
- National Immigration Law Center (NILC)
  http://www.nilc.org/
- Pilipino Workers Center
  http://pwcsc.org/
- Public Counsel
  http://www.publiccounsel.org/
- UCLA Labor Center
  http://labor.ucla.edu/

In the event an individual may require legal assistance, immigration lawyers are available for consultation.

To see the answers to Frequently Asked Questions on DACA renewal, click on this link: http://www.nilc.org/dacarenewalprocess.html. For information about obtaining a short-term loan to help cover the $465 fee associated with the renewal application, go to www.pacoimadfcu.org.

CONTACT
For more information on DACA call (855) DREAM-31 or visit www.daca100.org. For more information regarding this bulletin, call Rita Moreno at (213) 744-9364 or rita.moreno@lacity.org.