DATE: April 24, 2014

TO: LA's Workforce Development System

FROM: Jaime H. Pacheco-Orozco, Director
       Workforce Development System

SUBJECT: WDS INFORMATION BULLETIN NO. 14-20
WORKSOURCE AND YOUTHSOURCE CENTER OPERATORS - CALJOBS
TRANSITION MEETINGS

EFFECTIVE DATE
This bulletin is effective upon date of issue.

PURPOSE
The purpose of this bulletin is to announce meetings with our WIA-funded service providers for
a discussion on the CalJOBS system transition activities. The CalJOBS system is scheduled to
be implemented statewide on May 5, 2014. The City is taking this opportunity to meet with
service providers to:

- Assign CalJOBS logins and passwords
- Provide WIA Participant rosters reflecting data converted to the CalJOBS system
- Discuss transition activities, including data validation/reconciliation.

The WorkSource and YouthSource Executive Directors, or designated staff, will be required to
attend this brief meeting. WorkSource and YouthSource meetings are scheduled separately.

DATE: Monday, May 5, 2014

TIME: YouthSource ONLY – 10:00 a.m. to 11:00 a.m.
       WorkSource ONLY – 2:00 p.m. to 3:00 p.m.

LOCATION: Economic and Workforce Development Department
           1200 W. 7th Street, 4th Floor Conference Room
           Los Angeles, CA 90017

The MIS Section is currently developing a user guide and tools to assist with the transition
activities.

WDS CONTACT
If you have any questions regarding this information bulletin, please contact Emoli Mendez at
Emoli.Mendez@lacity.org or at (213) 744-7167, TTY (213) 744-9395.

JHP:CR:EM

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