DATE: October 21, 2013

TO: LA’s Workforce Development System
    WorkSource and YouthSource Center Operators

FROM: Jaime Pacheco Orozco, Director
       Workforce Development System

SUBJECT: WDS INFORMATION BULLETIN NO. 14-09
         NEW CALJOBS DATA COLLECTION SYSTEM PHASE 1B
         IMPLEMENTATION

EFFECTIVE DATE
This bulletin is effective upon date of issue.

PURPOSE
The purpose of this bulletin is to announce the implementation of the new CalJOBS data collection system. The implementation of the Workforce Investment Act (WIA) module (Phase 1B) of the system is scheduled for Monday, February 24, 2013.

BACKGROUND
As you are aware, the State will replace the existing Job Training Automation (JTA) system with the WIA component of the CalJOBS system. The State is currently implementing the data conversion plan to ensure the data in the JTA system is transferred accurately to the CalJOBS reporting system.

In order to facilitate the State’s data conversion process, the City’s WIA ISIS will be taken off line and retired on December 6, 2013. ISIS will not be available for use after that date.

REQUIRED ACTION
It is the contractor’s responsibility to ensure that participant data is current and up to date so that it will be reflected in the new CalJOBS database.

After the ISIS shut down on December 6, 2013 all PY 13-14 participant information is to be stored on EDD forms until the new CalJOBS system is made available on February 24, 2013. Please be aware that all contractors will be responsible for inputting PY 13-14 participant data not converted by the deadline directly into the CalJOBS system.
Prior to the scheduled implementation date, the City will release further information and guidance on required CalJOBS system refresher training.

As we move to the future, the WIA program performance, measured against State and Federal standards with data entered in CalJOBS, will have an increasing impact on both a contractor’s success in competing for funds and whether its funding is continued throughout the WIA funding cycle.

WDS CONTACT
If you have any questions regarding this bulletin, please contact Emoli Mendez at Emoli.Mendez@lacity.org or (213) 744-7167, TTY (213) 744-9395.

JHP:CR:EM