

# YOUTH AND YOUNG ADULT SYSTEM SUPPORT SERVICES RFQ

## Q&A 112-121 via email

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Q115. On page 21, “Business Inclusion Program (BIP) and Outreach Summary Sheet Report – Not Applicable All proposers are required All proposers are required to comply with the City’s BIP requirements, identify subcontracting opportunities and outreach to MBE, WBE, SBE, EBE, DVBE, and OBE sub-consultants. Requirements must be completed on the BAVN at ([www.labavn.org](http://www.labavn.org)). A proposer’s failure to utilize and complete the BIP outreach may result in a proposal being deemed non-responsive. See Business Inclusion Program Outreach Documentation & Process - Appendix D. (Not Applicable) After performing outreach, BAVN compiles a list of companies that the proposer conducted outreach to in a “Summary Sheet” report. Print the “Summary Sheet” report and include with the proposal.”

I just want to confirm that we do not have to submit the summary sheet report because it is NOT APPLICABLE?

**A:** The BIP is not applicable, no summary sheet report is necessary.

Q116. On page 39, number 24. Living Wage Ordinance and Service Contract Worker Retention Form(s), where can we locate the other forms if there are any in addition to the one?

**A:** Additional forms and information regarding the Living Wage Ordinance may be found on the City’s Bureau of Contract Administration website at [www.bca.lacity.org](http://www.bca.lacity.org)

Q117. Is the ADA survey requested Exhibit III? I don’t see another survey option to upload.

**A:** Yes

Q118. Can we request technical assistance from GoodMojo directly?

**A:** Yes.

Q119. Is it acceptable that a potential contractor use a back office that is responsible for its financial management? If so does the organization need to provide audited financial statements for their back office?

**A:** Please define what you consider your back office. EWDD is unable to determine the meaning of that term.

Q120. With regard to Section 6.3, Required Documents (p.21), there is no mention of ADA Survey. However, there is a request to upload ADA Survey on the GoodMojo platform.

Please clarify what document(s) the City is requesting..

**A:** Please complete the ADA survey (Exhibit III).

Q121. The BVAN indicates that the solicitation is "closed." Will EWDD be updating the BAVN?

**A:** LABAVN has been updated. Another solicitation for the Youth and Young Adult System Support Services RFQ, LABAVN ID 33756 has been opened and closes June 15, 2018.