

# 2018 WORKSOURCE CENTER (WSC) OPERATORS

## Request for Proposals

**Q & A 92-96 – Via Email  
Wednesday, February 28, 2018**

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**Q92.** Re: Intent to Collaborate Form for Mandated Partners such as Community Colleges: Page 35 of 66, Section 3.6 Collaboration/Partnerships, states that "The City has executed Memoranda of Understanding (MOU) with mandatory partners on behalf of the entire WDS that include Resource Sharing Agreement (RSA). A community college in our service area denied our request to have them sign Exhibit VI telling us they already agreed to collaborate with another service provider. Another service provider informed us we were outside of their service area. Can we get any assistance to resolve this issue? We reviewed all the QA, the closest answer was to Q45 Proposer's Conference that we should make every effort to get signatures for program elements listed.

**A.** Although the expectation is that WSC services will be provided in a coordinated fashion with numerous partners, Exhibit VI is concerned with ensuring all the listed program elements are provided. If the proposer intends to have a formal agreement with a collaborator to provide services, they must obtain the collaborator's signature as confirmation that the collaborator has agreed to do so.

**Q93.** Given the extended deadline and revised Exhibit IX, Intent to Submit, please verify that if we have already submitted the document, we do not need to re-submit, correct?

**A.** That is correct. Only one Intent to Submit is required.

**Q94.** BIP Outreach-we've already completed it, however, since the deadline has been extended, are we required to re-do the BIP Outreach?

**A.** Please see the answers to questions 88 and 91.

**Q95.** CRO, Pledge Forms-we clicked on the links given in the Resource Table and notice these forms seem to be outdated (we've submitted updated forms for other grants), will these forms be updated or should we use the ones posted in the given links?

**A.** EWDD has updated links on Appendix G- RFP Resource Table for CRO. However, the same link is available on Page 57 of 66 Section 8.2 Contractor Responsibility Ordinance. Please note that the date Rev. 01/20/12 is correct.

**Q96.** Notification was received that the proposal submission date was amended, and therefore Exhibit IX, Mandatory Notice of Intent to Submit Proposal was amended to reflect amended proposal due dates. Are bidders required to re-submit the Intent to Submit Proposal by the new deadline or will previous submission and confirmation meet RFP submission requirements?

**A.** See the answer to question 93 above.